



PUMPS & SYSTEMS

C P & S – Supplier Information and Shipping Policy

Please acknowledge this order in our supplier portal within 48 hours of receipt.

<https://supplierportal.cranepumps.com/>

Suppliers are expected to fulfill purchase order requests to the exact quantity specified.

Should CP&S receive a higher than requested quantity, the entire shipment will be received into inventory. Invoices will only be paid to the purchase order quantity. Should you wish to have your excess delivered parts returned, you may send a written request to the buyer who placed this order and the parts will be shipped back to you collect. You will be charged a handling fee of \$200.00 or 15% of the shipment value, whichever is greater. Written requests for parts return must be received within 4 months of invoice date and include the Return Authorization Number.

Deviations from specification will not be accepted, unless approved in advance in writing.

OTD – On Time Delivery

Do not ship to arrive more than 5 days prior to due date on purchase order, unless otherwise requested, or parts will be returned at supplier's expense. Any late deliveries (as acknowledged in the supplier portal) may be subject to a penalty of \$500 per day late.

Packing Slips:

Packing slips must include CP&S part numbers. Product must ship to the location listed on the face of this order – do not combine with shipment to other locations.

Defective Parts:

At CP&S's discretion, parts that are received and deemed defective will also be returned at the rate schedule outlined above (ref handling fee).

Receiving Hours:

Our receiving hours are 6:00 AM to 1 PM, Monday thru Friday. Exceptions by appointment only.

EEO Clause

During the performance of this contract (or purchase order), the contractor / supplier agrees to comply with all federal, state, and local laws respecting discrimination in employment and non-segregation of facilities including, but not limited to, requirements set out at 41 CFR 60 – 1.4, 60 – 250.4 and incorporated by reference.

Unless exempt from the terms of executive order 11246 of September 24, 1965, as amended, the seller agrees that:

1. Within the one-year period beginning on the date of this purchase order, the equal opportunity clause contained in OFCC Rules and Regulation 60:1-4(A), paragraphs (1) through (7), shall be considered to be part of every contract, subcontract, or purchase order between seller and buyer.
2. Upon receipt of any contract, subcontract, or purchase order amounting to \$50,000 or more with buyer, seller will file with the appropriate federal agency on or before March 21 of each year or within such other period permitted or required by executive order 11246, as amended, complete and accurate reports on standard form 100 (EEO-11).
3. Seller has developed and is currently maintaining a written affirmative action program at each of its establishments pursuant to all the terms of the regulations promulgated under executive order 11246, as amended. In accordance with those regulations, the seller agrees and certifies that if such a program has not been developed; such a program or programs will be developed within 120 days from the commencement of a contract, subcontract, or purchase order with buyer in the amount of \$50,000 or more.

C P & S – Supplier Information and Shipping Policy – cont.

Crane Co. will not employ, engage or accept the service of an individual who is listed by a United States government agency as debarred, suspended or otherwise ineligible for United States government contracting. By accepting this purchase order, supplier is hereby certifying that they are not listed by a United States government agency as debarred, suspended, or otherwise ineligible to United States government contracting.

The supplier shall provide immediate notice to the buyer if at any time prior to purchase order award, that the supplier learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

Routing Instructions

- **Under 70 lbs. - Parcel shipments**
- **Domestic United States - ship UPS collect.**
 - Do not pay for insurance or declare a value over \$100.00. We have our own insurance.
 - Use account #s as follows:
 - 420 Third Street – V967W8
 - 1950 Covington Avenue - 477590
- **International Parcel – ship DHL Express collect.**
 - Do not pay for insurance or declare a value over \$100.00 (except for customs purposes, declare as appropriate). We have our own insurance.
 - Use account # 96216200
- **Over 70 lbs – Less Than Truckload shipments – ship freight collect using carriers noted below:**
 - Use Dayton Freight for shipments originating from:
 - IL, IN, KS, KY, MI, MN, MO, NE, OH, TN, & WI
 - Contact Info: Customer Service 800-860-6400
 - Use Estes for shipments originating from:
 - AL, AZ, CA, CO, CT, FL, GA, MA, MS, NC, NH, NJ, NY, OK, OR, PA, SC, UT, VA, VT, WV, & ON
 - Contact Info: Customer Service 866-378-3748
 - Use XPO for shipments originating from:
 - AK, AR, DC, DE, HI, IA, ID, LA, MD, ME, MT, ND, NM, NV, PR, RI, SD, TX, WA, WY, AB, BC, MB, NB, NL, NS, PE, QC, & SK
 - Contact info: Customer Service 800-765-7242
 - Notes:
 - Total pallet weight must be noted on the Bill Of Lading as a separate item.
 - Do not declare a value for insurance purposes. We have our own insurance to cover amounts above the carrier's base limits.
 - Any collect BOLs should show billing to:
 - Crane Corporation C/O Hatfield & Associates
 - 5100 Poplar Avenue, Suite 3119
 - Memphis, TN 38137
- **Truckload Shipments – call purchasing agent for routing.**
- **For local pickups in the Piqua, OH area, please call or email:**
 - Jerry Douglas (937)778-4559 or ltturner@cranepumps.com